

Director At Large

| | | | |
|----------------------|--------|------------------------|--------------------|
| Department: | Board | Reports To: | Board of Directors |
| Location: | Office | Direct Reports: | N/A |
| Salary Range: | N/A | Position Type: | Volunteer |

Position Summary

The Director at Large is an elected member of the Board of Directors responsible for representing the general membership of the yacht club and supporting the overall governance, strategic direction, and success of the organization. This role provides leadership across multiple committees and initiatives while ensuring the club’s mission, values, and traditions are upheld.

Key Responsibilities

- Governance & Oversight*
- Attend and actively participate in all Board meetings in alignment with SYC governance and strategic priorities;
 - Ensure compliance with club bylaws, rules, and applicable regulations;
 - Promote a positive, cooperative, and volunteer-driven culture;
 - Lead by example and actively be involved in and promote SYC events, races and cruises and encourage other social and senior members to participate;
 - Review and approve budgets, financial reports, and major expenditures;
 - Participate in the annual strategic planning process and the annual budgeting process including development of budget for area of responsibility; and
 - Assist in the selection of a successor for the Director At Large role and provide incoming Director At Large with relevant transition information to assist with following year’s activities.
- Member Representation*
- Serve as a liaison between the Board and general membership;
 - Gather member feedback and present concerns, suggestions, and ideas to the Board; and
 - Promote transparency and effective communication.
- Committee Support*
- Chair or serve on assigned committees (e.g., Membership, Regatta, House & Grounds, and First Mates Social Planners);
 - Assist committee chairs in achieving objectives; and
 - Support special projects and events as needed.
- Strategic Initiatives*
- Lead or assist with special initiatives identified by the Board;
 - Support membership growth, retention, and engagement strategies; and
 - Contribute to fundraising and sponsorship efforts when applicable.

Event & Club Engagement

- Attend major club events, regattas, and social functions;
- Actively promote the club within the broader boating and community network; and
- Represent the club professionally at external events when delegated.

Qualifications

- Possess a clear understanding of Summerland Yacht Club’s policies, bylaws, and rules as well as those for non-profit organizations;
- Member in good standing;
- Willingness to actively volunteer and lead by example;
- Strong organizational and interpersonal skills;
- Ability to motivate and coordinate fellow volunteers;
- Adaptable, resourceful, and agile in dealing with confidential situations;
- Approachable and collaborative leadership style;
- Practical problem-solving ability;
- Dependable and responsive;
- Comfortable delegating while remaining involved; and
- Enthusiastic about building community.

Work Environment & Schedule

- Primarily office-based within the clubhouse;
- Interaction with club members, board members, and staff is routine;
- Attend:
 - Board meetings (1/month);
 - First Mates Social Planners meetings (1/month); and
 - Social functions (1/month)

| Version Number | Date | Modified By | Changes Made | Status (Approved, In Review, Finalized) |
|-----------------------|-------------|--------------------|---------------------|--|
| 1.0 | 15-Feb-2026 | Joanne Sproule | Creation | In Review |
| 1.0 | 17-Feb-2026 | | | Finalized |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |